

Full-time Position Available Be Ready Utah Project AmeriCorps*VISTA Member



The Utah Commission on Volunteers, an office of the Lieutenant Governor, is comprised of 25 board members representing local government, community-based organizations and statewide networks. It furthers its mission of improving communities through service and volunteering by promoting community collaboration, volunteer recognition, youth service, and administering AmeriCorps national service and Citizen Corps emergency preparedness programs.

The mission of the Be Ready Utah AmeriCorps*VISTA Project is to harness the power of every individual through education, training, and volunteer service to help prevent, protect against, respond to, and recover from emergencies and disasters of all kinds in order to make communities safer, stronger, better prepared, and more resilient. Duties of the AmeriCorps*VISTA Member include, but are not limited to:

Job Highlights

- Conduct disaster preparedness presentations
- Assist in various preparedness initiatives
- Build resources of trained volunteers
- Work with local government, emergency management, and first responders to increase community preparedness efforts
- Help develop community partnerships, both public and private, whose mission it is to safeguard the citizens of Utah

Requirements

- Strong administrative capacity building skills (*multi-task in an office setting*)
- Efficient computer skills
- Good interpersonal and organizational skills
- Willingness to learn and adapt

One-year commitment required. Cannot work or attend school.

Job Benefits

- \$865 monthly living stipend
- \$4,725 education award or \$1,200 cash stipend at end of term
- Paid holidays, 10 personal days, 10 sick days
- Health coverage
- Childcare assistance (*if eligible*)
- UTA and parking garage pass
- Training and educational opportunities

Utah
Commission on
Volunteers

Great opportunity prior to graduate school!

For details, contact Lani at 801-538-8606 or Inisbet@utah.gov